



Malahide Parish

DOCUMENT: Child Protection Service

TITLE: Health and Safety

DATE: 28.02.10

ISSUED BY: Parish Priest

APPROVED BY: Parish Council

REF. NO: CPS 14

REVISION: 3

1. **PURPOSE**

To ensure that Health and Safety considerations are practiced in accordance with the requirements of the Parish Pastoral Council.

2. **Scope**

This procedure applies to all premises and activities under the control of St Sylvester's Parish and applies to all groups operating in a church setting - , including visiting groups and or people renting accommodation owned or leased by the Parish.

3. **RESPONSIBILITY**

Implementation: Parish priest

Authority to Change: Parish Pastoral Council

4. **PROCEDURE**

- 4.1 Appropriate supervision will be provided in relation to all events & activities organised for children/young people. See CPS 03 for details on the minimum gender appropriate supervision.
- 4.2 In places such as changing areas, toilets and showers, separate provision will be made for boys and girls. See CPS 04 for details
- 4.3 Parish representatives will ensure that the facilities are suitable, safe and secure.
- 4.4 The appropriate Parish representatives will ensure that fire precautions are in place and that extinguishers are checked regularly.
- 4.5 The appropriate Parish representatives will ensure a first aid kit is readily available. This should be regularly checked and replenished. First aid training will be provided for workers (and if deemed appropriate volunteers) in line with the 2005 Health, Safety and Welfare at Work Act.



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- 4.7 The appropriate Parish representatives will be alert to the risk of injury involved in some contact sports, paying particular attention to the child's/young person's age and to any medical condition or disability.
 - 4.8 Access to a telephone (mobile) at all times will be provided in case of emergency.
 - 4.9 The appropriate Parish representatives will ensure adequate insurance will be obtained to cover all activities being undertaken. in cases of uncertainty about the level of cover, the appropriate Parish representatives may check with the relevant insurance provider.
 - 4.10 Parish representatives will ensure that all transport providers conform to all legal requirements.

5. REVISION

Rev	Date	Comment
0	01/05/2007	New
1	12/12/08	Procedural review
2	07.12.09	Procedural Review
3	28.02.10	Procedural Review